

## Review Of Research

### Abstract:-

Time is very important in human life. The personal, professional, family and social success depends upon the use of time. The successful person uses every moment of life. Every human being should be aware about time. There is an important place of teacher in secondary school. Teacher has to use time for teaching co-curricular activities, student's evaluation, and meeting with Headmasters. The present research study is related to the teacher about his availability of time and how does he spend it.

### Keywords:

Time Awareness ,human life ,planning of teaching, co-curricular activities.

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## TIME AWARENESS OF TEACHERS AT SECONDARY LEVEL - A STUDY



## 1.INTRODUCTION

Every individual has his own time. Time is an abstract source. There is no provision of storing or growing of time. There is no provision of time to give as a rent as well as not availability of time in market also. There are the features of time. The teacher working at secondary school has to use time for the planning of teaching, co-curricular activities, tests, students evaluation etc. Teacher should use his own time effectively and impressively. Time will be the helpful to achieve the objectives of school. What is time awareness of teacher at secondary level? The researcher has undertaken the present work to study the problem of time awareness of teacher at secondary level.

## 2.STATEMENT OF PROBLEM

Time awareness of teacher at secondary level - A study.

## 3.OPERATIONAL DEFINITIONS OF TERMS

### 1)Secondary Level

Secondary level is stated as the school which is running class from V to X Std.

### 2)Teacher

Teacher is stated as teaching for any class from V to X std.

### 3)Time Awareness

Time awareness means the scheme of using each moment in life with effectively.

The time awareness means the attitude of stating the importance to time and executing time as per planning.

## 4.NEED AND SIGNIFICANCE OF STUDY

1)Time awareness is a wide aspect. There shall be planning of time for the quality of work. Time management is the central factor in the achievement of person in any field. Secondary school teacher has to execute various school activities. The present study is useful for teachers to create attitude for the awareness.

2)Time has importance. Time awareness is relative concept. Time awareness depends upon such as personal factors, attitude, rights, level of social progress, physical environment, teaching development etc. The need of the study is to provide scientific concept of time awareness to teacher and administrators.

3)There is scientific study of time awareness to teacher at secondary level. The study is useful to made proper planning of availability of time.

## 5.OBJECTIVES OF RESEARCH

The researcher has stated the following objectives of research study.

- 1)To study the time awareness of teacher at secondary level.
- 2)To suggest remedies for time management to teachers at secondary level.

## 6.ASSUMPTIONS OF RESEARCH

- 1)The secondary school teachers are not serious about time management.
- 2)Time management technique requires positive attitude and mentality. It helps to save time.

## 7.SCOPE AND LIMITATIONS OF RESEARCH

- 1)The research study is related to the schools having class from 5th to 10th in Barshi.
- 2)The study is related to teachers in secondary level. The other factors are not considered in it.
- 3)The study is related to the aspect as 'Time-awareness'.

## 8.RESEARCH METHODOLOGY

### A)Research Method

School survey research method is used in the present study.

### B)Sampling

All secondary schools are selected in Barshi town. Teachers are selected on the basis of lottery

method. There are eleven secondary schools. Total 110 teachers as 10 teachers from each school are selected to collect data.

#### C)Research Tools

Opinionaire is used as research tool in the present research study.

#### D)Statistical Tools

'Percentage' is used as a statistical measure in the present study.

#### 9.Research Procedure

The researcher prepared Opinionaire including 20 items based on planning of time, use of time, time awareness, attitude about time etc. The five experts in education field made the Opinionaire as valid and final. The final and valid Opinionaire was distributed to the teachers in secondary schools to collect data. The respondent returned the Opinionaire with proper data within a week. The researcher analyzed and interpreted the collected data. 'Percentage' as a statistical tool was used.

The following chart includes the nature and aspects of Opinionaire. The chart provides data of teacher in respect of time-management. The Response is stated in the form of percentage.

Sl.	Nature of Items	Response			
		A	B	C	D
		Never 1	Irregular 2	Often 3	Always 4
1	Attend on time at school	--	--	--	110
2	Attend school programs	--	--	--	110
3	Work as per planning	--	--	--	110
4	Complete any work in time as per planning	--	--	--	110
5	I read letters, instructions, notices immediately	--	50	60	--
6	I read articles only in educational journals	60	40	05	05
7	I do not read journals but they are demanded because of educational purpose	50	30	30	--
8	I read e-mail and messages on same day	70	30	--	10
9	I spend time to meet colleagues and relatives	40	30	30	10
10	I remain alone for decision making	30	40	--	40
11	When I am busy, I call them later	80	20	--	10
12	I am careful while speaking through phone	40	30	20	20
13	I decide to receive the calls in a day	90	--	15	05
14	I do correspondence immediately	10	--	05	95
15	I always tell work to others	45	--	50	15
16	I get follow-up of said works	45	--	50	15
17	I prepare list of daily work	10	--	10	90
18	I maintain contact to my colleagues	--	10	85	15
19	I execute letters and e-mails immediately	--	20	45	45
20	I clean immediately the waste material in the cupboard	10	80	--	20
	<b>Total</b>	<b>580</b>	<b>380</b>	<b>405</b>	<b>835</b>

#### 10.MAJOR FINDINGS

- 1)The 37.95% respondent teachers try to make time management effectively.
- 2)The 18.40% respondent teachers try to make partly time management. There is scope for improvement to them.
- 3)The 17.27% respondent teachers try to make time management sometimes as when they wish it.
- 4)The 26.36% respondent teachers never try to make time management. These teachers should try to understand the concept of time management.

## **11.RECOMMENDATIONS**

Every teacher should try to do time management. Teacher should try to stop spending time on meagre things.

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